



121 WEST TRADE

PRE-PROJECT AREA CONDITION CHECKLIST

TENANT NAME:	FLOOR(S):		
Area	Excellent	Good	Fair <small>(Fair rating requires explanation.)</small>
Bathrooms General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Bathroom Fixtures			
Bathroom Partitions and Hardware			
Freight Elevator Interior General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Freight Elevator Lobby General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Passenger Elevator Interior General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Passenger Elevator Lobby General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Common Area Corridors General Condition (if applicable):			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Mechanical Room(s) General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			

PRE-PROJECT AREA CONDITION CHECK LIST (Continued)

Area	Excellent	Good	Fair (Fair rating requires explanation.)
Electrical Room(s) General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Telephone Room(s) General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Light Fixtures			
Janitorial Closets General Condition:			
Walls			
Floors			
Ceilings			
Doors and Hardware			
Plumbing Fixtures			
Light Fixtures			
Comments:			

Property Management Team Representative: _____
Name Date

Supervising Authority: _____